

Town of Norfolk  
Norfolk Town Board Meeting  
February 12, 2020

The Norfolk Town Board held its Monthly Meeting on Wednesday, February 12, 2020 at 7:15 PM (immediately following the Public Hearing) at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Councilman Donald Purvis, Councilwoman Jean Gang, and Councilman Paul Paige, Deputy Supervisor Robert Harvey.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was said by all present.

**CALL MEETING TO ORDER**

Supervisor Pernice called the meeting to order.

**APPROVAL OF MINUTES**

The minutes of the 1/08/2020 Organizational Town Board Meeting were reviewed and approved as submitted with a motion by Councilman Paige and Councilman Purvis. All in Favor – Carried

The minutes of the 1/31/2020 Special Town Board Meeting to call for a Public Hearing regarding the Cold War Veterans Exemption were reviewed and approved as submitted with a motion by Councilman Paige and Councilman Purvis. All in Favor – Carried

**SUPERVISOR'S UPDATE**

Supervisor Pernice had no updates at this time.

**REPORTS**

\*Monthly Police Report: The report of the Police Department was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

Additional:

- It was noted that the new police car was delivered as expected and has been put into service.

\*Monthly Code Enforcement Report: The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Deputy Supervisor Harvey and Councilman Paige. All in Favor – Carried

Additional:

- Councilman Paige inquired as to the status of George's Tavern. Supervisor Pernice noted that the town was still working on this but the attorney that was assigned to this matter had left the firm.

\*Monthly Town Clerk Report: The monthly report of Town Clerk Jill Molnar was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

\*Monthly Dog Control Report: The monthly report of Dog Control Officer James McConkey was reviewed and approved with a motion by Councilman Paige and Councilman Purvis. All in Favor – Carried

\*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

\*Annual Library Report: The annual report of the Norfolk Hepburn Library was reviewed and approved as submitted with a motion by Councilman Paige and Councilman Purvis. All in Favor – Carried

Additional:

- Mr. Tim Opdyke noted that there were going to be changes in the staff at the library in the not too distance future and suggested that it would be a good time to evaluate and make any necessary changes to salary and benefit packages now, before said changes go into effect. There was general agreement that those discussions should happen.
- Supervisor Pernice offered up the idea of getting together with the Towns of Brasher and Louisville to look into the legality of the Massena Library attempting to move from the Municipality to the

School. There was discussion. All members of the board indicated they were in favor of exploring this further.

\*Verbal Highway Report: None – Highway Superintendent Peter Darabon was not present due to a critical illness in the family.

## **COMMUNICATIONS**

none

## **EXECUTIVE SESSION**

none

## **ACTION ITEMS**

\*The Norfolk Housing Development communicated that the 2020 water & sewer rate increase of \$1,920.00 would not be able to be paid because by past policy, they would have had to have been notified by August to have the increase factored into their budget and they had not. The adjustment for them to pay 2019 rates was approved with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

\*Appointment of Tammy LaBarge to the Planning Board was approved with a motion by Councilman Paige and Councilman Purvis. All in Favor – Carried

\*Appointment of Lori Queor to the Planning Board was approved with a motion by Councilman Paige and Councilman Purvis. All in Favor – Carried

\*Three (3) year snow & ice removal agreement was approved with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

\*2020 & 2021 contract with Massena Human Society for \$7,000.00 per year was approved with a motion by Councilman Purvis and Deputy Supervisor Harvey. All in Favor - Carried

\*Resolution #4-2020 Standard Work Day was approved with a motion by Councilman Paige and Councilman Purvis. All in Favor - Carried

\*Resolution #5-2020 Emergency Sewer Budget Transfer \$ 6,186.20 from Sewer District Project Fund to 97106.9 Debt Service Bond was approved

with a motion from Councilman Paige and Councilwoman Gang. All in Favor – Carried

\*Tyler Murray’s resignation from the Highway Department was accepted with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor - Carried

## **COUNCIL COMMENTS**

none

## **APPROVAL OF BILLS**

\*The February Abstract of Vouchers in the amount of \$131,589.86 was reviewed and approved for payment with a motion by Councilman Paige and Deputy Supervisor Harvey. All in Favor – Carried

\*The Invoice \$25,420.00 from Carbone Dodge/Jeep/Ram for the police car was approved for payment with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

\* The Invoice \$11,098.62 from JPJ Electronic Communications for police car was approved for payment with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

## **PUBLIC COMMENTS**

Kate Chepeleff (Norfolk Planning Board Chair) noted that the Planning Board had completed its work updating the Town of Norfolk regulations for Solar Energy Facilities and the document was subsequently provided to Town Supervisor Charles Pernice for Town Board / Legal Counsel review and approval.

Kate Chepeleff (CITEC Business Solutions – Business Advisor) offered to work with the Town in setting up and conducting Sexual Harrassment Training for town personnel as required by the state. No decision was made at this time.

John Burke (St. Lawrence County Legislator) commented that discussions were ongoing regarding the sales tax allocation and that there was a real split amongst the members as to what the ultimate solution will be.

## **ADJOURNMENT**

The meeting was adjourned with a motion by Supervisor Pernice and Councilman Paige. All in Favor – Carried

Supervisor – Charles Pernice  
Deputy Supervisor – Robert Harvey  
Councilman – Donald Purvis  
Councilwoman – Jean Gang  
Councilman – Paul Paige

Dated: February 13, 2020

Jill M. Molnar – Norfolk Town Clerk